



## BAYVIEW BUSINESS RESOURCE CENTER

3801 Third Street, Suite 616, San Francisco CA 94124  
T. (415) 647-3728 F. (415) 647-1542  
info@bayviewresourcecenter.org

### Business Assistance Center Application for Admission

#### Personal Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Home address: \_\_\_\_\_

Day phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Which of the following accurately reflects your total household income (see chart below):

	Extremely Low	Very Low	Low
<input type="radio"/> Extremely Low	1 person up to \$23,750	\$39,600	Under \$63,350
<input type="radio"/> Very Low	2 people up to \$27,150	\$45,250	Under \$72,400
<input type="radio"/> Low	3 people up to \$30,550	\$50,900	Under \$81,450
	4 people up to \$33,950	\$56,550	Under \$90,500

#### Ethnicity

- African American     American Indian     Asian     Asian & Caucasian     Arab  
 Caucasian     Chinese     Filipino     Hispanic     Japanese     Korean  
 Native American     Native Hawaiian     Pacific Islander     Russian     Samoan  
 Vietnamese     Other Asian     Other \_\_\_\_\_

#### Business Information

Business name: \_\_\_\_\_

Partner's name (if applicable): \_\_\_\_\_

Business address: \_\_\_\_\_

Business phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Business e-mail: \_\_\_\_\_

Length of time in business: \_\_\_\_\_ year(s) \_\_\_\_\_ month(s)

Number of employees: \_\_\_\_\_ full-time \_\_\_\_\_ part-time

The mission of the Bayview Business Resource Center, (BBRC), is to empower and increase the entrepreneurial capabilities of socially and economically diverse people in Bayview Hunters Point. The BBRC is results driven and designed to contribute to the economic vitality of the Bayview Hunters Point area through the creation of new businesses, new jobs and the promotion of financial self-sufficiency.

Do you have a license to do business in San Francisco? If yes, please attach a copy of the license to this application. If no, please explain below:

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Please briefly describe your business and the services that you offer:

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Please describe the target market of your business and your client/customer focus:

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### **Business Goals**

Please define "business growth" for you and your business:

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Please describe both your **A)** short-term goals (within one year) and **B)** long-term goals (beyond one year) for building your business:

**A)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you think the Bayview Business Resource Center Business Assistance Center can assist your business in the achievement of your business goals? Please list specific needs:

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What can you, as a business located in the BAC, provide other BAC tenants or Renaissance graduates? (Please list skills, expertise, access to resources, etc.)

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### **Other Information**

Please include the following when submitting your application for review:

- **Business License**
- **Financial information for the last fiscal/calendar year (profit and loss or cash flow statement)**
- **Financial projection for the next 12 months**
- **Income tax return**
- **Selected client or customer list**
- **Three letters of reference or names and phone numbers of three people we can contact**
- **\$25.00 non-refundable processing fee**
- **Proof of income**

### **Application Process**

1. Attend orientation and take a tour of facility
2. Turn in application
3. Screening interview with Center Director
4. Evaluation meeting with Business Consultant
5. Final review meeting with Center for lease negotiation and contract agreement (if accepted)